

# Instructions For Logitech MeetUp with Laptop

1. Turn on the monitor with the TV remote.
2. Make sure it says HDMI 1 on the top left corner.
  - a. If not on HDMI 1, then go to the TV remote and switch it to HDMI 1 there. This varies per remote (look for words such as “source” or “HDMI 1” or “input”)
3. Insert the HDMI cable (left) and the USB cable (right) into your laptop.



4. Open your Zoom application.
5. You MUST Sign In with SSO.

## Instructions for Using Logitech Controller in Zoom

1. Go to Zoom settings.
2. Press **Video** (located on the left side)
3. Make sure the camera is set to **Logitech MeetUp**.
4. Ensure that the **Mirror my video** box is not selected.
5. Press **Audio** (located on the left side).
6. Make sure the Speaker is set to **Logitech MeetUp Speakerphone**.
7. Make sure the Microphone is set to **Logitech MeetUp Speakerphone**.

**You can now control the camera and speakers with the Logitech controller!**

